



Guidance Office Recommendation Form (From the Previous School)

Recommendation Form for New Applicants:

Name of Applicant: _____ Grade/ Year Applied for: _____

To the Recommending Officer:

The applicant whose name appears above is at present seeking admission in our school. Below are some points that the Committee on Admissions is interested to know. Your honest assessment will greatly help the Committee in its decision. Thank you very much.

1. Has the child ever repeated or skipped a grade / class / year level? Yes No
If yes, please give details.

2. Does the child, to your knowledge, have any particular learning disabilities? Yes No
If yes, please give details.

3. Has the child received remedial assistance in your school? Yes No
If yes, please give details.

4. Did the child have any behavioral/disciplinary problems in your school, e.g. bullying, cutting classes, etc.? Yes No
If yes, please give details.

5. Do you foresee any major difficulty on the part of the applicant when she/he transfers to another school? Yes No
If yes, please give details.

6. How long and in what capacity have you known the applicant?

What would be your recommendation for the applicant?
I strongly recommend I recommend with some reservation I do not recommend
Name & Signature of Evaluator School Designation
IMPORTANT: Please put the accomplished form in a sealed envelope with your signature on the flap. We thank you and assure you of the confidentiality of this communication.